

Mabey Group Privacy Policy

Introduction

Mabey Holdings Limited (together with its associated companies) is dedicated to safeguarding and preserving your privacy and takes the confidentiality of personal data seriously. This privacy policy sets out the basis on which we collect, store and use personal data about you in connection with your use of our website(s).

Personal data means any information that may be used to identify an individual, including, but not limited to, a first and last name, a home or other physical address, an email address or other contact information, whether at work or at home.

Please read the following carefully to understand our practices regarding your personal data and how we will treat it. By visiting www.mabey.com (the "Website") you are accepting and consenting to the practices described in this privacy policy. Please note that you are not obliged to disclose any personal data to us and can browse the Website without revealing personal details.

Who we are

Mabey Holdings Limited is a company registered in England and Wales (registration number 1892516) whose registered office is at One Valpy, 20 Valpy Street, Reading, RG1 1AR. Mabey Holdings Limited is part of the Mabey group of companies (collectively referred to as "Mabey Group", "we" or "us" in this privacy policy).

Law

We will only process personal data you provide to us in accordance with the Data Protection Act 1998 (the "Act"), as updated from time to time, and other applicable privacy laws. For the purpose of the Data Protection Act 1998 (the Act), the data controller is Mabey Holdings Limited.

Contact

Please contact privacy@mabey.co.uk if you have any questions or comments about this policy or you can contact us by phone on: +44 (0)118 940 3921 or you can write to us at: Mabey Group Legal Team, Mabey Holdings Limited, One Valpy, 20 Valpy Street, Reading, RG1 1AR. When contacting us, please quote your name and contact details.

Other websites

This privacy policy only applies to personal data provided to Mabey Group via the Website. If you access other websites using any links provided in the Website, these situations will be outside of Mabey Group's control. If you provide personal data to other companies, the privacy policy of those companies will determine the uses to which that information is put; you should therefore read such companies' privacy policies carefully.

Children

We do not and will not knowingly collect information from any unsupervised person under the age of 18. If you are under the age of 18, you must not use this Website or submit any personal data to us.

Personal data we collect

In operating the Mabey Group website the following data about you may be collected and processed:

- your name, your billing and delivery postal address, company name and address; telephone number, mobile number, fax number, email address;
- where a part of the Website requires you to register to access further content, your username and password;
- technical information such as IP address, browser type and settings, pages visited, products viewed;
- any feedback and survey responses; and
- your location

When applying for a specific vacancy advertised on the Website or submitting your details for entry into the Mabey Group Speculative Applicant Database, you will be asked for specific personal information in order that your potential suitability against current or future recruitment requirements may be evaluated. This could include details of your work experience, education, professional qualifications and other information relevant to the vacancy or business area you have selected, together with contact details such as your personal address, email address and telephone numbers.

Use of your personal data

The information Mabey Group collects is used for the following purposes:

- To offer safe and simple use of the website;
- To provide you with information about the Mabey Group or individual companies within the Mabey Group, their respective product services and to communicate with you;
- To maintain any registered account that you hold with us;
- To contact you with your agreement about promotional offers and products and services which we think may interest you;
- To record details of your visits to the Mabey Group website and the resources that you access, including, but not limited to, traffic data, location data, weblogs and other communication data;
- Where you have submitted your details when applying for a job vacancy or into the Mabey Group Speculative Applicant Database, for the purposes of evaluating your potential suitability against a specific or general recruitment requirement;
- Where we have a legal right or duty to use or disclose your information (including for crime and fraud prevention);
- To carry out any necessary due diligence to comply with our Business Ethics and Conduct Policy.
- For any purposes related to the above.

Disclosure of personal information

Mabey Group does not sell, distribute or lease your personal information to any other company. In certain circumstances, however, personal information may be shared with the company's co-operation partners both inside and outside of the EU. Examples of occasions on which Mabey Group would share information in this way are:

- In relation to marketing purposes when personal information is processed together with information concerning, for example, demography, interests and habits;
- For the purpose of fulfilling the company's commitments to share information with suppliers, distributors and news agencies;

- If all or part of our business and/or assets are acquired by a third party, we will disclose your personal data to that third party in connection with the acquisition.

Cookies and IP Addresses

Mabey Group may use cookies to store and search for information about you. A cookie is a small amount of data which is sent to a web reader from a web server and is stored on the hard disk of your computer.

Cookies are commonly used to:

- To distinguish you from other users;
- To store your user preferences;
- Count the number of users on websites;
- Measure traffic patterns on websites;
- To provide anonymised tracking data to third party applications like Google Analytics

This is with a view to help us to provide you with a good experience when you browse our Website and also to allow us to improve the Website.

Cookies are not used to collect information about visitors' names or email addresses. Settings in your own web browser allow you to decide whether to accept or reject cookies, as they are stored on your computer's hard disk. You can disable cookies if you wish to; how to do this will depend on the browser you use. We suggest consulting the Help section of your browser or taking a look at [the About Cookies website](#) which offers guidance for all modern browsers.

Please note that if you choose to erase or block your cookies, you may need to re-enter your details to gain access to certain parts of the Website.

Your rights

You have the right under the Act to request details of the information held relating to you and request that the company correct information held about you which is out of date or inaccurate. If you no longer wish to receive information from Mabey Group please advise the company of this and we will remove you from our mailing list. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

If you do not want us to:

- use your data to provide you with information about goods and/or services we feel may interest you by electronic means (email and/or SMS); and/or
- pass your details on to third parties for marketing purposes

please tick the relevant box on the form on which we collect your data

Security

Protection of personal data and personal integrity is a high priority for Mabey Group and we have appropriate technical and organisational measures to ensure that your personal information is carefully protected from unauthorised access, loss or distortion. All information you provide to us is stored on our secure servers. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

The personal data that we collect from you will be primarily stored in the UK but may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It

may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. Such staff may be engaged in, among other things, the fulfilment of your order, the processing of your payment details and the provision of support services. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information via the internet is not completely secure. Although, we will act reasonably to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Changes to this policy

Mabey Group may update and/or change this privacy policy from time to time. It is therefore recommended that when visiting the website, you regularly check whether any amendments have been made to this policy before providing any personal information to the company.

Policy revision date: March 2016